



**INDIAN INSTITUTE OF MANAGEMENT CALCUTTA
DIAMOND HARBOUR ROAD
KOLKATA - 700104**

भारतीय प्रबंध संस्थान कलकत्ता
डायमंड हार्बर रोड, कोलकाता

NOTICE INVITING TENDER

FOR

***SELECTION OF VENDOR FOR CONSTRUCTION OF AESTHETICALLY
DESIGNED AIR CONDITIONED SHAMIANA ALONG WITH ALLIED SERVICES
FOR ANNUAL CONVOCATION - 2024 AT INDIAN INSTITUTE OF
MANAGEMENT CALCUTTA***

**NIT NO: NIT/IIMC/AC SHAMIANA/III/2023-24
DATE: 12 January 2024**

NOTICE INVITING TENDER

NIT REFERENCE NO AND DATE: NIT/IIMC/AC SHAMIANA/III/2023-24 12 January 2024.

“SELECTION OF VENDOR FOR CONSTRUCTION OF AESTHETICALLY DESIGNED AIR CONDITIONED SHAMIANA ALONG WITH ALLIED SERVICES FOR ANNUAL CONVOCATION – 2024 AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA”.

Tender Information Summary (TIS)			
1. Basic Tender Details			
Tender Title	SELECTION OF VENDOR FOR CONSTRUCTION OF AESTHETICALLY DESIGNED AIR CONDITIONED SHAMIANA ALONG WITH ALLIED SERVICES FOR ANNUAL CONVOCATION – 2023 AT INDIAN INSTITUTE OF MANAGEMENT CALCUTTA.		
Tender Ref.	<u>NIT/IIMC/AC SHAMIANA/IV/2023-24 dated 12 January 2024</u>		
Tender Type	Open Tender – Domestic	Form of Contract	
Tender Category	Services	No. of Covers	Two Covers
Bidding System	Single Stage Two Envelope	e-Reverse Auction to be held after Financial bid opening	No
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	Indian Institute of Management Calcutta
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104
Appointing Authority for Arbitration	Director, IIM Calcutta		
2. Requirement Details			
Evaluation Basis	L1- Bidder will be selected.	Part quotation allowed or not	Not Allowed
Inspection Type	Stage wise Inspection	Inspection Agency	MBA Department, IIM Calcutta
Inspection Schedule	After completion of total work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/ State	IIM Calcutta, Kolkata/ West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document
3. Critical Dates			
Published Date	12 January 2024 at 1500 Hrs.	Bid Validity (Days from the date of Tender Opening) – ITB-clause9.3	75 days from the date of opening of Bid
Document Download Start Date & Time	12 January 2024 at 1500 Hrs.	Document Download End Date & Time	01 February 2024 at 1100 Hrs.
Clarification Start Date & Time	12 January 2024 at 1500 Hrs.	Clarification End Date & Time	01 February 2024 at 1100 Hrs.
Bid Submission Start Date & Time	12 January 2024 at 1500 Hrs.	Bid Submission Closing Date & Time	01 February 2024 at 1100 Hrs.
Tender Opening (Technical Bid) Date & Time	02 February 2024 at 1100 Hrs.	Tender Opening (Financial bid) Date & Time	After vetting of Technical Bids
4. Eligibility to Participate			
Is this item reserved for exclusive Procurement from MSEs	No		
Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	NA		
Entities from countries not eligible to participate on reciprocal basis	Not applicable as only Domestic Bidders are eligible		
Minimum local content for eligibility to participate	Not Applicable		

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Classes of Local Suppliers eligible to participate	Not Applicable		
Mandatory Joint venture with Indian Company	Not applicable		
5. Obtaining the Tender Document and clarifications			
eProcurement Portal and helpdesk for Document availability and submission	https://eprocure.gov.in/eprocure/app	[0120-4001 002; 0120-4001 005; 0120-6277 787 or support-eproc@nic.in]	
	www.iimcal.ac.in under Information/ Tender Tab		
Cost of Tender Document (INR)	Not Applicable		
Office/ Contact Person/ email for clarifications	sao_purchase@iimcal.ac.in/ ao_purchase@iimcal.ac.in		
6. Pre-bid Conference / Meeting			
Pre-bid Conference applicable or not	Compulsory		
Place, time, and date of the Pre-bid Conference	22 January 2024 at 1100 Hrs. Indian Institute of Management Calcutta		
Place, time, and date before which Written queries for the Pre-bid conference must be received.	22 January 2024 at 1100 Hrs. Indian Institute of Management Calcutta		
Place, time, and date before which registration of participants for the Pre-bid conference must be received.	22 January 2024 at 1100 Hrs. Indian Institute of Management Calcutta		
7. Preparation and Submission and Opening of Bids			
Bids to be Addressed to	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
Instructions for Online bid Submission	[https://etenders.gov.in/eprocure/app?page=HelpForContractors&service=page]		
Tender Opening Place	On e-procurement portal(s) mentioned above		
Alternate Bids allowed or not	No		
8. Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents uploaded			
Physical documents required/ permitted to be submitted	Yes		
If Yes, List of Documents to be submitted physically	As per Tender Document		
Deadline for physical submission of originals/ self-attested copies of Originals of uploaded scanned documents	As per Tender Document		
Address of Physical Submission of Originals	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
9. Documents relating to Bid Security and Performance Security			
Bid Security and Validity	Rs.125000/- (Rupees One Lakh Twenty Five Thousand only) 60 days beyond Final Bid Validity.	Form of Security and To whom to be addressed	In favour of the “INDIAN INSTITUTE OF MANAGEMENT CALCUTTA” payable at KOLKATA in the form of an Account Payee Demand Draft/ Fixed Deposit Receipt/ Banker’s Cheque/Bank Guarantee from any Commercial Bank or Private Bank authorized to conduct Government business.
Performance Security and Validity	5% of the contract Value. 60 days beyond the date of completion of all contractual obligations including Warranty obligations (if any).	Form of Security and To whom to be addressed	

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10. Additional Clauses			
Integrity Pact to be Signed and Submitted along with bid	Not Applicable	Independent External Monitor, Name and Contact Details	No
Price Variation Clause	No		
Quantity Splitting/ Parallel Orders	NA	If Yes, Ratio of Distribution among L-1 and others	NA

