



**INDIAN INSTITUTE OF MANAGEMENT CALCUTTA
DIAMOND HARBOUR ROAD
KOLKATA - 700104**

भारतीय प्रबंध संस्थान कलकत्ता
डायमंड हार्बर रोड, कोलकाता

NOTICE INVITING TENDER

FOR

SELECTION OF VENDOR TOWARDS DISPOSAL OF GARBAGE FROM IIMC JOKA CAMPUS TO THE NEARBY GARBAGE DEPOSITING POINT AT SARENGABAD WARD NO. 35 UNDER MAHESHTALA FOR A PERIOD OF TWO (2) YEARS.

**NIT NO: IIM/NIT/GAR-LIFT/2023-24
DATED: 08 December 2023**

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NIT REFERENCE NO & DATE: IIM/NIT/GAR-LIFT/2023-24 Dated 08 December 2023

Tender Information Summary (TIS)			
1. Basic Tender Details			
Tender Title	Selection of Vendor towards disposal of garbage from IIMC Joka Campus to the nearby Garbage depositing point at Sarengabad Ward No. 35 under Maheshtala Municipality for a period of two (2) years.		
Tender Ref.			
Tender Type	OTE – DOMESTIC	Form of Contract	SERVICE CONTRACT
Tender Category	SERVICE	No. of Covers	DOUBLE COVER
Bidding System	SINGLE STAGE, TWO ENVELOPE SYSTEM		
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	The Director, Indian Institute of Management Calcutta
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104
Appointing Authority for Arbitration	Head of the Procuring Organisation		
2. Requirement Details			
Evaluation Basis	As per terms and conditions of contracts and Rules of Govt. of India	Part quotation allowed or not	Not Allowed
Inspection Type	Final and On Site	Inspection Agency	By Procuring Entity
Inspection Schedule	After completion of work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/ State	IIMC, Kolkata/ West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document
3. Critical Dates			
Published Date		Bid Validity	75 days from the date of opening of Bid
Document Download Start Date & Time	08 December 2023 1730 Hrs.	Document Download End Date & Time	29 December 2023 1100 Hrs.
Clarification Start Date & Time	08 December 2023 1730 Hrs.	Clarification End Date & Time	29 December 2023 1100 Hrs.
Bid Submission Start Date & Time	08 December 2023 1730 Hrs.	Bid Submission Closing Date & Time	29 December 2023 1100 Hrs.
Tender Opening (Technical bid) Date & Time	29 December 2023 1100 Hrs.	Tender Opening (Financial bid) Date & Time	After Evaluation of Technical Bid

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4. Eligibility to Participate	
Is this item reserved for exclusive Procurement from MSEs	NO
Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	NOT APPLICABLE
Entities from countries not eligible to participate on reciprocal basis	NOT APPLICABLE
Minimum local content for eligibility to participate	NOT APPLICABLE
Classes of Local Suppliers eligible to participate	NOT APPLICABLE
Mandatory Joint venture with Indian Company	NOT APPLICABLE
5.0 Obtaining the Tender Document and clarifications	
Document availability and submission	Institute Website and Offline.
Cost of Tender Document (INR)	NOT APPLICABLE
Office/ Contact Person/ email for clarifications	Purchase Section sao_purchase@iimcal.ac.in +91-33-7121 1000 Extn 1070/1061/ 1062 and +91-33-7121 1070, +91-33-7121 1061 and +91-33-7121 1063 (Direct)
7. Pre-bid Conference	
Pre-bid Conference applicable or not	<i>Compulsory</i>
Place, time, and date of the Pre-bid Conference	<i>Date and Time: 19 December 2023 at 1500 Hrs. Indian Institute of Management Calcutta</i>
Place, time, and date before which Written queries for the Pre-bid conference must be received	<i>Date and Time : 18 December 2023 Indian Institute of Management Calcutta</i>
Place, time, and date before which registration of participants for the Pre-bid conference must be received	<i>Date and Time : Indian Institute of Management Calcutta</i>
8. Preparation and Submission and Opening of Bids	
Bids to be Addressed to	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal – 700104
Instructions for bid Submission	Tender Box at the ground floor, Administrative Building, Indian Institute of Management Calcutta, Joka, D.H. Harbour Road, Kolkata-700104
Tender Opening Place	Office of the SAO (Purchase), Administrative Building, IIMC Kolkata
Alternate Bids allowed or not	NO
9. Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents submitted.	
Physical documents required to be submitted	AS PER TENDER DOCUMENTS
List of Documents to be submitted physically	AS PER TENDER DOCUMENTS
Deadline for physical submission of originals/ self-attested copies of Originals of uploaded scanned documents	AS PER TENDER DOCUMENTS
Address of Physical Submission of Originals	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal – 700104

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10. Documents relating to Bid Security and Performance Security			
Bid Security and Validity	Rs.53,000/- (Rupees Fifty Three Thousand Only) <i>SIXTY (60) DAYS beyond the final Bid Validity period</i>	Form of Security and To whom to be addressed	Insurance Surety Bond, an Account Payee Demand Draft/ Fixed Deposit Receipt /Banker's Cheque/Bank Guarantee from any Commercial Bank or Private Bank authorized to conduct Government business. INDIAN INSTITUTE OF MANAGEMENT CALCUTTA, Payable at Kolkata
Performance Security and Validity	3% of Contract Value <i>SIXTY (60) DAYS beyond the final Bid Validity period</i>	Form of Security and To whom to be addressed	
11. Additional Clauses			
Integrity Pact to be Signed and Submitted along with bid	AS PER TENDER DOCUMENT	Independent External Monitor, Name and Contact Details	
Price Variation Clause	NA		
Quantity Splitting/ Parallel Orders	NA		

