

INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

Diamond Harbour Road, Joka, Kolkata - 700104

NOTICE INVITING TENDER

NIT NO: NIT/IIMC/PUR/P-I/I/2024-25

NIT DATE: 24 MAY 2024

FOR

INSURANCE POLICY FOR INSTITUTE'S MOVABLE AND IMMOVABLE ASSETS LIKE FURNITURE, EQUIPEMENT, BOOKS, COMPUTER PERIFERALS AND MONEY-IN-TRANSIT, MACHINERY BREAKDOWN OF EQUIPEMENT ETC AGAINST FIRE, BURGLARY AND EARTHQUAKE/ CYCLONE/NATURAL CALAMITY AT VARIOUS LOCATIONS OF INDIAN INSTITUTE OF MANAGEMENT CALCUTTA CAMPUS INCLUDING GENEXX VALLY FLATS FOR A PERIOD OF ONE (01) YEAR.

NOTICE INVITING TENDER

NIT REFERENCE NO & DATE: NIT/IIMC/PUR/P-I/I/2024-25 DATE 24 MAY 2024.

For "Insurance policy for institute's movable and immovable assets like furniture, equipement, books, computer periferals and money-in-transit, machinery breakdown of equipement etc against fire, burglary and earthquake/cyclone/natural calamity at various locations of indian institute of management calcutta campus including genexx vally flats for a period of one (01) year.

GENEXX VALLY FLATS FOR A PERIOD OF ONE (01) YEAR.								
Tender Information Summary (TIS)								
	der Details							
Tender Title	INSURANCE POLICY FOR INSTITUTE'S MOVABLE AND IMMOVABLE ASSETS LIKE FURNITURE, EQUIPEMENT, BOOKS, COMPUTER PERIFERALS AND MONEY-INTRANSIT, MACHINERY BREAKDOWN OF EQUIPEMENT ETC AGAINST FIRE, BURGLARY AND EARTHQUAKE/CYCLONE/NATURAL CALAMITY AT VARIOUS LOCATIONS OF INDIAN INSTITUTE OF MANAGEMENT CALCUTTA CAMPUS INCLUDING GENEXX VALLY FLATS FOR A PERIOD OF ONE (01) YEAR WITH EFFECT FROM XX XXX 2024 TO XX XXX 2025.							
Tender Ref.	IIMC/PUR/P-I/I/24-25 DATE	24 MAY 2024						
Tender Type	OTE	Form of Contract	Item Rate					
Tender Category	Service	No. of Covers	One					
Bidding System	Single Stage Double Envelope System	e-Reverse Auction to be held after Financial bid opening	No					
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	The Director, IIMC					
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104					
Appointing Authority for Arbitration	Head of the Procuring Organisation							
	ent Details							
Evaluation Basis	Technical Evaluation followed by Financial Evaluation	Part quotation allowed or not	Not Allowed					
Inspection Type	N.A.	Inspection Agency	By Procuring Entity					
Inspection Schedule	After completion of work and before making payment							
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement					
Indicative HSN Code	Item wise	Consignee/ State	IIMC, Kolkata/ West Bengal					
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document					
3.0 Critical Da	ates							
Published Date	24 May 2024 at 1800 hrs.	Bid Validity	90 days from the date of opening of Bid					
Document Download Start Date & Time	24 May 2024 at 1800 hrs.	Document Download End Date & Time	12 June 2024 at 1500 hrs.					
Clarification Start Date & Time	24 May 2024 at 1800 hrs.	Clarification End Date & Time	12 June 2024 at 1500 hrs.					
Bid Submission Start Date & Time	24 May 2024 at 1800 hrs.	Bid Submission Closing Date & Time	12 June 2024 at 1500 hrs.					

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For "Insurance policy for institute's movable and immovable assets like furniture, equipement, books, computer periferals and money-in-transit, machinery breakdown of equipement etc against fire, burglary and earthquake/cyclone/natural calamity at various locations of indian institute of management calcutta campus including genexy vally flats for a period of one (01) year.

Tender opening (Financial bid) Date & Time 4.0 Eligibility to Participate Is this item reserved for exclusive Procurement from MSEs Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs Entities from countries not eligible to participate on reciprocal basis Minimum local content for eligibility to participate on reciprocal basis Minimum local content for eligibility to participate on reciprocal basis Minimum local content for eligibility to participate on reciprocal basis Minimum local content for eligibility to participate on reciprocal basis Minimum local content for eligibility to participate on the participate of the participate on	GENEXX VALLY FL	ATS FOR A PERIOD OF ONE (0	1) YEAR.								
At.	Tender opening										
### A.0 Eligibility to Participate Time Time		13 June 2024 at 1500 hrs.	,	Will Be Notified later.							
Is this item reserved for exclusive Procurement from MSEs Not applicable Not applicable	Date & Time		Time								
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LINO		No									
	allowed or not	No									

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NIT REFERENCE NO & DATE: NIT/IIMC/PUR/P-I/I/2024-25 DATE 24 MAY 2024.

For "Insurance policy for institute's movable and immovable assets like furniture, equipement, books, computer periferals and money-in-transit, machinery breakdown of equipement etc against fire, burglary and earthquake/cyclone/natural calamity at various locations of indian institute of management calcutta campus including genexx vally flats for a period of one (01) year.

9.0 Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents									
uploaded	J	•	•		Ü				
Physical documen	Physical documents required/ permitted to be submitted			Not required					
If Yes, List of Documents to be submitted physically									
Deadline for physical submission of originals/self-attested			Not applicable						
	of uploaded scanned documents				Not applicable				
Address of	Senior Administrative Officer (Purchase)								
Physical	Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West								
Submission of	Bengal - 700104								
Originals									
10.0 Documents relating to Bid Security and Performance Security									
Bid Security and	Bid Declaration Certificate need be submitted		Form of Security and		y and	Acct Payee DD/ FDR from			
Validity			To whom to be			a Commercial bank/ Bank			
			addressed			Guarantee /e-Bank			
Performance	5% of Insured premium 60		Form of Security and		y and	Guarantee from any			
Security and	days beyond the date of		To whom to be			Indian Commercial Banks			
Validity	completion of all contractual		addressed			in favour of Indian			
	obligations includin					Institute of Management			
	Warranty obligations (if any)					Calcutta, Payable at			
						Kolkata			
11.0 Additiona	I Clauses	Т							
Integrity Pact to		Independe	nt External	ternal					
be Signed and	Not Applicable Monitor, N								
Submitted along		Contact De	Contact Details						
with bid									
Price Variation	No								
Clause		ı			T				
Quantity	N.	If Yes, Ratio		o of Distribution		NI A			
Splitting/	I NO		and others			NA			
Parallel Orders									