



INDIAN INSTITUTE OF MANAGEMENT CALCUTTA

**Diamond Harbour Road, Joka,
Kolkata - 700104**

NOTICE INVITING TENDER

NIT NO: NIT/IIMC/PUR/REP/LVH ANX/1/24-25

NIT DATE: 26 APRIL 2024

FOR

**SELECTION OF VENDOR TO ENTER INTO A CONTRACT FOR
REPAIRING/ MAINTENANCE OF FURNITURE AT HOSTELS
(LAKE VIEW AND ANNEXE) IN INDIAN INSTITUTE OF
MANAGEMENT CALCUTTA.**

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Tender Information Summary (TIS)			
1.0 Basic Tender Details			
Tender Title	SELECTION OF VENDOR TO ENTER INTO A CONTRACT FOR REPAIRING/ MAINTENANCE OF FURNITURE AT HOSTELS (LAKE VIEW AND ANNEXE) IN INDIAN INSTITUTE OF MANAGEMENT CALCUTTA.		
Tender Ref.	NIT/IIMC/PUR/REPAIRING/LVH & ANX/I/2024-25 DATE 26 APRIL 2024		
Tender Type	Single Stage Single Envelope System	Form of Contract	Item Rate
Tender Category	Service	No. of Covers	One
Bidding System	One	e-Reverse Auction to be held after Financial bid opening	No
Procuring Organisation	Indian Institute of Management Calcutta	Procuring Entity	The Director, IIMC
Tender Inviting Authority (TIA)	Senior Administrative Officer (Purchase)	Address	Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104
Appointing Authority for Arbitration	Head of the Procuring Organisation		
2.0 Requirement Details			
Evaluation Basis	Selection of Bidders(s) at L-1 Rate	Part quotation allowed or not	Not Allowed
Inspection Type	N.A.	Inspection Agency	By Procuring Entity
Inspection Schedule	After completion of work and before making payment		
Item Details	As per Schedule of Requirement	Quantity and Units	As per Schedule of Requirement
Indicative HSN Code	Item wise	Consignee/ State	IIMC, Kolkata/ West Bengal
Terms of Delivery	As per Tender Document	Completion date of Delivery	As per Tender Document
3.0 Critical Dates			
Published Date	26 APRIL 2024 at 1600 hrs.	Bid Validity	75 days from the date of opening of Bid
Document Download Start Date & Time	26 APRIL 2024 at 1600 hrs.	Document Download End Date & Time	06 MAY 2024 at 1500 hrs.
Clarification Start Date & Time	26 APRIL 2024 at 1600 hrs.	Clarification End Date & Time	06 MAY 2024 at 1500 hrs.
Bid Submission Start Date & Time	26 APRIL 2024 at 1600 hrs.	Bid Submission Closing Date & Time	06 MAY 2024 at 1500 hrs.

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Tender opening (Techno commercial bid) Date & Time	07 MAY 2024 at 1500 hrs.	Tender Opening (Financial bid) Date & Time	NA
4.0 Eligibility to Participate			
Is this item reserved for exclusive Procurement from MSEs	No		
Nature of Bidders eligible – OEMs/ Dealers authorised by OEMs	No Restriction		
Entities from countries not eligible to participate on reciprocal basis	Not applicable as only Empanelled Agencies are eligible		
Minimum local content for eligibility to participate	As per Govt. Orders		
Classes of Local Suppliers eligible to participate	As per Govt. Orders		
Mandatory Joint venture with Indian Company	Not applicable		
5.0 Obtaining the Tender Document and clarifications			
E-Procurement Portal and helpdesk for Document availability and submission	https://eprocure.gov.in/eprocure/app	[0120-4001 002; 0120-4001 005; 0120-6277 787 or support-eproc@nic.in]	
	www.iimcal.ac.in under Information/ Tender Tab		
Cost of Tender Document (INR)	Not applicable		
Office/ Contact Person/ email for clarifications	Purchase Section		
6.0 Pre-bid Conference			
Pre-bid Conference applicable or not	NO		
Place, time, and date of the Pre-bid Conference	N/A		
Place, time, and date before which Written queries for the Pre-bid conference must be received	N/A		
Place, time, and date before which registration of participants for the Pre-bid conference must be received	N/A		
7.0 Preparation and Submission and Opening of Bids			
Bids to be Addressed to	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
Instructions for Online bid Submission	[https://etenders.gov.in/eprocure/app?page=HelpForContractors&service=page]		
Tender Opening Place	On e-procurement portal(s) mentioned above		
Alternate Bids allowed or not	No		

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9.0 Physical submission of Originals/ Self-attested copies of Originals of Scanned Documents uploaded			
Physical documents required/ permitted to be submitted		Not required / As per discretion of Bidder	
If Yes, List of Documents to be submitted physically			
Deadline for physical submission of originals/ self-attested copies of Originals of uploaded scanned documents		As per Tender Document	
Address of Physical Submission of Originals	Senior Administrative Officer (Purchase) Indian Institute of Management Calcutta, Diamond Harbour Road, Joka, Kolkata, West Bengal - 700104		
10.0 Documents relating to Bid Security and Performance Security			
Bid Security and Validity	Rs.23000/-(Rupees Twenty Three Thousand Only)	Form of Security and To whom to be addressed	Acct Payee DD/ FDR from a Commercial bank/ Bank Guarantee /e-Bank
Performance Security and Validity	5% of Contract Value 60 days beyond the date of completion of all contractual obligations including Warranty obligations (if any)	Form of Security and To whom to be addressed	Guarantee from any Indian Commercial Banks in favour of Indian Institute of Management Calcutta, Payable at Kolkata
11.0 Additional Clauses			
Integrity Pact to be Signed and Submitted along with bid	Not Applicable	Independent External Monitor, Name and Contact Details	No
Price Variation Clause	No		
Quantity Splitting/ Parallel Orders	YES / As per the discretion of Procuring Entity	If Yes, Ratio of Distribution among L-1 and others	70:30 OR 50:30:20